

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES

Saturday, November 16, 2024, 9:30 a.m.

WILMINGTON-STROOP BRANCH LIBRARY- Community Room

PRESENT: Nolan Thomas, Kelly Geers, Myla Cardona-Jones, Carl Kennebrew, David Williamson (out at 1:11 pm, back at 1:12 p.m.), Shannon Isom

PRESIDING: Nolan Thomas, President

EXECUTIVE DIRECTOR: Jeffrey Trzeciak

FISCAL OFFICER: Hilary Ross Browning

CALL TO ORDER

The Board President called the meeting to order at 9:48 a.m. He began by thanking the voters within the Dayton Metro Library service area for the passage of Dayton Metro Library's 5-year, 1-mill Additional Levy.

DECLARATIONS OF CONFLICTS OF INTEREST

Trustees were asked if they had identified any item on the agenda where there was an actual or potential perceived conflict of interest. No conflicts were announced.

APPROVAL OF THE AGENDA

On a motion by Ms. Isom, seconded by President Thomas, the agenda for the November 16, 2024 Special Meeting of the Dayton Metro Library Board of Trustees was approved.

Ayes: All

Nays: None

PUBLIC COMMENT

There were no comments from the public.

FINANCE REPORT

Hilary Ross Browning, the Fiscal Officer/Finance Director, provided a detailed overview of the Library's current Financial standing. She discussed revenues and expense assumptions, as well as updated revenue forecasts, and line-by-line overviews of the 2025 system and departmental budgets.

EXECUTIVE DIRECTOR'S REPORT

Jeffrey Trzeciak, Executive Director, shared updates from the successful Levy campaign, and reviewed national library trends from Urban Library Council's 2024 Library Insights Survey.

Deansai Myers, Human Resources and Organizational Development Director, reviewed the results of the Library's 2023 Staff Climate Survey, and reviewed the steps being taken by the system to address burnout and trauma.

There was a brief adjournment for lunch.

Phillip Dunlevy, Facilities Director, provided an overview of upcoming Facilities projects, and a recap of recent initiatives.

Mike Hensel, Wilmington-Stroop Branch Library Manager, thanked the Trustees for visiting his branch, and was thanked for hosting.

DEPUTY EXECUTIVE DIRECTOR'S REPORT

In the interest of time, President Thomas announced that the Deputy Executive Director's Report will be added to the agenda of the regular November 20, 2024 Board of Trustees meeting.

BOARD PRESIDENT'S REPORT

President Thomas facilitated a discussion of the Board's current meeting, onboarding and educational practices. It was determined that the Board is pleased with the nature, frequency and composition of their meetings. The Trustee onboarding process has been improved, with an assist from the OLC Trustee workshop. The Board identified continuing education as an opportunity for growth, and to this end, Susan Willeke of the Ohio Ethics Commission has been scheduled to provide Ethics training at the February 2025 meeting. The Board expressed interest in exploring opportunities for self-evaluation, as well as periodic review of Library policies.

Mr. Williamson left at 1:11 p.m. Mr. Williamson returned at 1:12 p.m.

LIBRARY CLIMATE, BURNOUT AND TRAUMA

Following on from the discussion led by Deansai Myers, the Executive Director expressed that addressing trauma will be a key facet of his and the Library's 2025 goals.

MONTGOMERY COUNTY YOUTH NEEDS BY THE NUMBERS PRESENTATION

Kelly Geers, Dayton Metro Library Trustee, discussed Montgomery County Educational data, and facilitated a discussion about how Dayton Metro Library may be able to assist in county-wide educational initiatives. It was determined that this information will be shared with Youth Services and Management staff.

DAYTON METRO LIBRARY BOARD OF TRUSTEES MEETING

The next Board of Trustees Meeting will be Wednesday, November 20, 2024 at 4:00 p.m. in the Community Room of the Miami Township Branch Library.

EXECUTIVE SESSION

It was recommended that the Board go into Executive Session in accordance with Article VII, Section 3, of the Amended and Restated Constitution and Bylaws of the Board of Trustees of the Dayton Metro Library, and with Section 121.22(G)(1) to discuss appointment of a public employee.

On a motion by President Thomas, seconded by Mr. Kennebrew, the Board went into Executive Session.

A roll call vote was taken as follows:

Mr. Thomas:	Aye
Ms. Cardona-Jones:	Aye
Ms. Geers:	Aye
Ms. Isom:	Aye
Mr. Kennebrew:	Aye
Mr. Williamson:	Aye

Ayes: All

Nays: None

The Board entered Executive Session at 2:15 p.m. and returned to open session at 3:19 p.m. The President reported that no resolution, rule or formal action was taken by the Board while in Executive Session in accordance with Article VII, Section 3, of the Amended and Restated Constitution and Bylaws of the Board of Trustees of the Dayton Metro Library, and with Section 121.22(G)(1) of the Ohio Revised Code.

ADJOURNMENT

On a motion by Mr. Kennebrew, seconded by President Thomas, the Board adjourned at 3:19 p.m.

Ayes: All

Nays: None