

DAYTON METRO LIBRARY  
MINUTES OF THE BOARD FACILITIES MEETING

Monday, March 12, 2018, 4:00 p.m.

PRESENT: Glenn Bower, Barbara Hayde, Jeanne Holihan,  
Elaine Johnson, Margot Merz, Arlinda Vaughn

PRESIDING: Barbara Hayde, President

EXECUTIVE DIRECTOR: Tim Kambitsch

CALL TO ORDER

The President called the meeting to order at 4:00 p.m.

DECLARATION OF CONFLICTS OF INTEREST

Trustees were asked if they had identified any item on the agenda where there was an actual or potential conflict of interest. No conflicts were announced.

APPROVAL OF AGENDA

On a motion by Ms. Johnson, seconded by Mr. Bower, the agenda was approved by the Board.

Ayes: All  
Nays: None

SEGMENT III AND IV INTERIOR AND EXTERION SIGNAGE PACKAGE

Shook Construction, acting as Construction Manager/Advisor on behalf of the Dayton Metro Library, issued an invitation to bid on the Segment III and IV Interior and Exterior Signage package. One (1) bid was received by the bid due date January 30, 2018.

<u>Bidder</u>	<u>Amount</u>
ASI Signs aka Kmgrafx Cincinnati, OH	\$146,278

These bids were presented to the Board and on a motion by Ms. Merz, seconded by Ms. Holihan, the Board awarded ASI Signs aka Kmgrafx the Segment III and IV Interior and Exterior Signage for an amount not to exceed \$146,278.

Ayes: All  
Nays: None

#### BUDGET RECALIBRATION

Tom Marchesano and Gerry Mitchell presented the findings of the financial analysis costs recent projects and recommendations for reallocation of remaining funds to successfully complete current and remaining projects. A formal recommendation for reallocation of funds by segment will be proposed at the March Board meeting.

#### PROJECT UPDATE

The Executive Director and Gerry Mitchell, Facilities Construction consultant, gave the Board an update on the current building schedule for completion of projects. West Carrollton is progressing and about 50% complete. Wilmington-Stoop is waiting on the re-plat of the property in order to close with the Wynds Apartments. Trotwood is in the middle of schematic design and the process should be finished by the end of the month.

#### ADJOURNMENT

On a motion by Ms. Johnson, seconded by Ms. Merz, the Board adjourned at 4:59 p.m.