

DAYTON METRO LIBRARY  
MINUTES OF THE BOARD FACILITIES MEETING

Monday, April 9, 2018, 4:00 p.m.

PRESENT: Glenn Bower, Barbara Hayde (In at 4:19pm), Jeanne Holihan,  
Elaine Johnson, Margot Merz,

PRESIDING: Barbara Hayde, President

EXECUTIVE DIRECTOR: Tim Kambitsch

CALL TO ORDER

The Vice President called the meeting to order at 4:00 p.m.

DECLARATION OF CONFLICTS OF INTEREST

Trustees were asked if they had identified any item on the agenda where there was an actual or potential conflict of interest. No conflicts were announced.

APPROVAL OF AGENDA

On a motion by Ms. Holihan, seconded by Ms. Merz, the agenda was approved by the Board.

Ayes: All  
Nays: None

TROTWOOD

Architect Mike Ruetschle presented schematic design renderings for the Trotwood Branch.

Ms. Hayde joined the meeting at 4:19 p.m.

PROJECT UPDATE

The Executive Director and Gerry Mitchell, Facilities Construction consultant, gave the Board an update on the current building schedule for completion of projects. West Carrollton is progressing and about 55% complete. Wilmington-Stoop is about 15% and the old building has been demolished. Southeast has been struggling with foundation issues causing a several month delay.

DONATION OF SURPLUS FURNISHINGS

At the September 2010 regular meeting, the Board of Trustees approved its Policy for the Disposal of Surplus Library Material and Equipment. The Board has regularly made donations of surplus books and equipment to the Friends of the Library and has donated lower value items to McMRF, the Montgomery County Materials Reuse Facility. Other surplus materials of lowest value have been recycled commercially.

While in the process of renovating and expanding the Main Library and other branches, a significant number of furniture items and equipment have been identified as no longer needed for library purposes and are recommended by Library staff to be declared surplus furnishings.

On a motion by Ms. Johnson, and seconded by Mr. Bower, the Board declared these furniture items and equipment as surplus and to donate these items to the Friends of the Dayton Metro Library consistent with Board policy.

Ayes: All  
Nays: None

WEST CARROLLTON AWARD OF LOUNGE FURNITURE LINE ITEM CONTRACTS

Shook Construction acting as Construction Manager/Advisor on behalf of the Dayton Metro Library issued an invitation to bid on West Carrollton Branch Lounge Furniture Line Item Contracts. APG Office Furnishings bid on 8 out of the 10 line item packages for a combined total of \$79,081.57.

On a motion by Ms. Johnson, seconded by Ms. Merz, the Board approved APG Office Furnishings for the West Carrollton Branch Lounge Furniture Line Item Contracts for a total amount not to exceed \$79,081.57.

Ayes: All  
Nays: None

SOUTHEAST AWARD OF LOUNGE FURNITURE LINE ITEM CONTRACTS

Shook Construction acting as Construction Manager/Advisor on behalf of the Dayton Metro Library issued an invitation to bid on Southeast Branch Lounge Furniture Line Item Contracts. APG Office Furnishings bid on 5 out of the 7 line item packages for a combined total of \$88,918.02.

On a motion by Mr. Bower, seconded by Ms. Merz, the Board approved APG Office Furnishings for the Southeast Branch Lounge Furniture Line Item Contracts for a total amount not to exceed \$88,918.02.

Ayes: All  
Nays: None

WILMINGTON-STROOP AWARD OF LOUNGE FURNITURE LINE ITEM CONTRACTS

Shook Construction acting as Construction Manager/Advisor on behalf of the Dayton Metro Library issued an invitation to bid on Wilmington-Stroop Branch Lounge Furniture Line Item Contracts. APG Office Furnishings bid on 8 out of the 11 line item packages for a combined total of \$75,331.53.

On a motion by Ms. Merz, seconded by Ms. Holihan, the Board approved APG Office Furnishings for the Wilmington-Stroop Branch Lounge Furniture Line Item Contracts for a total amount not to exceed \$75,331.53.

Ayes: All  
Nays: None

ADJOURNMENT

On a motion by Ms. Johnson, seconded by Ms. Merz, the Board adjourned at 5:20 p.m.

Ayes: All  
Nays: None