

DAYTON METRO LIBRARY

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

Wednesday, September 21, 2016, 4:00 p.m.

PRESENT: Glenn Bower, Barbra Hayde, Jeanne Holihan,
Elaine Johnson, Margot Merz, Arlin Vaughn

PRESIDING: Jeanne Holihan, President

EXECUTIVE DIRECTOR: Tim Kambitsch

FISCAL OFFICER: Dave Hess

CALL TO ORDER

The President called the meeting to order at 4:02 p.m.

Notary Public Ashley Orr administered the Oath of Office to the Trustees, the Executive Director and the Fiscal Officer.

DECLARATION OF CONFLICTS OF INTEREST

Trustees were asked if they had identified any item on the agenda where there was an actual or potential perceived conflict of interest. No conflicts were announced.

APPROVAL OF AGENDA

On a motion by Ms. Johnson, seconded by Ms. Merz, the agenda was approved by the Board.

Ayes: All
Nays: None

APPROVAL OF MINUTES

On a motion by Ms. Hayde, seconded by Mr. Bower, the minutes of the Board meeting of July 20, 2016, and the facilities meeting of September 12, 2016 were approved by the Board.

Ayes: All
Nays: None

CONSENT AGENDA

On a motion by Ms. Johnson, seconded by Ms. Merz, the following items from the Consent Agenda were approved by the Board:

WORKSHOP HOURS

The Board authorized the attendance of the following staff members at the workshop/conference indicated below:

Susan Rodenberg, Nonprofit Resource Librarian, Adult Services, Main Library, to attend "Association of Fundraising Professionals Chapter Meeting" being held at Sinclair Community College. It is further recommended that registration in the amount of \$35.00 be reimbursed by the Board.

Kim Bautz, Outreach Services Manager, Outreach Services, to attend "Designing Communication for Difficult Situations" being held in Columbus, OH on August 3, 2016. It is further recommended that registration in the amount of \$140.00 be reimbursed by the Board.

Jennifer Spillman, Main Library Manager, Public Services Administration, Main Library, to attend "Leadership Dayton Class 2017" being held in Dayton, OH from August 2016 through June 2017. It is further recommended that registration in the amount of \$2,300.00 be reimbursed by the Board.

Susan Rodenberg, Nonprofit Resource Librarian, Adult Services, Main Library, to attend "Homefull Addiction as a Disease" being held in Dayton, OH. It is further recommended that registration in the amount of \$30.00 be reimbursed by the Board.

Jennifer Spillman, Main Library Manager, Public Services Administration, Main Library, to attend "IFLA Conference" being held in Columbus, OH from August 14, 2016 through August 18, 2016. It is further recommended that registration in the amount of \$918.00 be reimbursed by the Board.

Mary Beth Rogers, Information Services Assistant, New Lebanon Branch Library, to participate in "Tween Programming" online course being sponsored by the Ischool on August 17, 2016 through November 20, 2016. It is further recommended that registration in the amount of \$125.00 be reimbursed by the Board.

Carolyn Roberts, Children Services Librarian, East Branch Library, to attend "21st Annual Picture Book Read In" being held in West Chester, OH on August 23, 2016. It is further recommended that registration in the amount of \$35.00 be reimbursed by the Board.

Tom Marchesano, Director for Library Construction, Construction Management, Main Library, to participate in "What is a Smart Building" webinar being sponsored by COAA on August 25, 2016. It is further recommended that registration in the amount of \$99.00 be reimbursed by the Board.

Chrissy Sanders, Accountant, Finance Office, Main Library, attend "Library Fiscal Officer 102" being held in Columbus, OH on August 26, 2016. It is further recommended that registration in the amount of \$70.00 be reimbursed by the Board.

Jennifer Buckner, Children Services Librarian, Kettering-Moraine Branch Library, participate in "Improving Interpersonal Communication" online course being sponsored by ALA on September 12, 2016 through December 5, 2016. It is further recommended that registration in the amount of \$500.00 be reimbursed by the Board.

Jennifer Spillman, Main Library Manager, Public Services Administration, Main Library, to attend “Leadership Dayton Annual Meeting” being held in Dayton, OH from September 13, 2016. It is further recommended that registration in the amount of \$35.00 be reimbursed by the Board.

David Hess, Fiscal Officer/Treasurer, Finance Office, Main Library, to attend “2016 Software Solutions Fall Conference” being held in Columbus, OH on September 14, 2016 through September 16, 2016. It is further recommended that registration in the amount of \$400.00 and mileage in an amount not to exceed \$272.16 be reimbursed by the Board.

Cindi Chibis, Human Resource Manager, Human Resources, Main Library, Jennifer Russel, Accounting Clerk, Finance Office, Main Library, and Kay Trochelman, Senior Accounting Clerk, Finance Office, Main Library, to attend “Software Solutions User Conference” being held in Columbus, OH on September 14, 2016. It is further recommended that registration in the amount of \$300.00 each be reimbursed by the Board.

Joanna Rocheleau, Children Services Librarian, Electra C. Doren Branch Library, to participate in “ALSC Virtual Institute” being sponsored by ALA on September 15, 2016 through September 16, 2016. It is further recommended that registration in the amount of \$850.00 be reimbursed by the Board.

Chrissy Sanders, Accountant, Finance Office, Main Library, attend “Software Solutions User Conference” being held in Columbus, OH on September 15, 2016 through September 16, 2016. It is further recommended that registration in the amount of \$400.00, mileage in an amount not to exceed \$90.72, lodging in an amount not to exceed \$120, and meals in an amount not to exceed \$40.00 be reimbursed by the Board.

Diane Farrell, Director of Development and External Relations, External Relations, Main Library, to attend “Value of Doing Good” being held at Sinclair Community College on September 20, 2016. It is further recommended that registration in the amount of \$35.00 be reimbursed by the Board.

Ann Riegle Crichton, Business Services Librarian, Adult Services, Main Library, and Jennifer Spillman, Main Library Manager, Public Services Administration, Main Library, to attend “WiBN National Conference for Women” being held at Sinclair Community College on September 21, 2016. It is further recommended that registration in the amount of \$135.00 each be reimbursed by the Board.

Megan Cooper, Development Manager, External Relations, Main Library, and Susan Rodenberg, Nonprofit Resource Librarian, Adult Services, Main Library, to attend “The Dayton Foundation 2016 Meeting” being held at the Schuster Center, on September 22, 2016. It is further recommended that registration in the amount of \$30.00 each be reimbursed by the Board.

Tom Marchesano, Director for Library Construction, Construction Management, Main Library, to attend “COAA-OH Chapter 2016 Fall Workshop” being held in Columbus, OH on September 23, 2016. It is further recommended that registration in the amount of \$30.00 be reimbursed by the Board.

Susan Rodenberg, Nonprofit Resource Librarian, Adult Services, Main Library, to attend “Grant Professional Workshops” being held in Columbus, OH on September 23, 2016. It is further recommended that registration in the amount of \$96.00 be reimbursed by the Board.

Martha Rice, Information Services Librarian, Magazines & Special Collections, Main Library, to participate in “Programming For Millennials” online course being sponsored by Ischool on September 26, 2016 through November 4, 2016. It is further recommended that registration in the amount of \$200.00 be reimbursed by the Board.

Stephanie Cossell, Information Services Assistant, Wilmington-Stroop Branch Library, and Suzanne Kirchner, Children’s Services Librarian, Belmont Branch Library, to attend “Build a Better World – Summer Reading Program Workshop” being held in Centerville, OH on September 27, 2016. It is further recommended that registration in the amount of \$30.00 each be reimbursed by the Board.

Shana Novak, Catalog Librarian, Catalog Division, Operations Center, and Sara Carpenter, Catalog Librarian, Catalog Division, Operations Center, to participate in “Using FAST for faster Workflows and Discovery” webinar being sponsored by ALCTS on September 28, 2016. It is further recommended that registration in the amount of \$129.00 be reimbursed by the Board.

Christine Bolivar, Administrative Service Manager, Adult Services, Main Library, to attend “Staff Training Symposium: Libraries Transform” being held in Newport, KY on October 6, 2016. It is further recommended that registration in the amount of \$60.00 be reimbursed by the Board.

Sharon Taste, Branch Manager, Northwest Branch Library, to attend “2016 Diversity Workshop Outreach” being held in Columbus, OH on October 6, 2016. It is further recommended that registration in the amount of \$30.00 be reimbursed by the Board.

Josh Ashworth, Technology Development Manager, Information Technology Services, Operations Center, and Desiree Davey, Integrated Library Systems Administrator, Information Technology Services, Operations Center, to attend “OH-IUG Innovative User’s Group Conference” being held in Dublin, OH on October 7, 2016. It is further recommended that registration in the amount of \$25.00 each be reimbursed by the Board.

Kimberly Bishop, Branch Manager, Huber Heights Branch Library, Ann Riegler Crichton, Business Services Librarian, Adult Services, Main Library, and Jennifer Spillman, Main Library Manager, Public Services Administration, Main Library, to attend “TEDx Dayton” being held at the Victoria Theatre on October 14, 2016. It is further recommended that registration in the amount of \$50.00 each be reimbursed by the Board.

Christian Brewington, Children Services Librarian, Huber Heights Branch Library, Linda Lewis, Children Services Librarian, New Lebanon Branch Library, and Gretchen Yonata, Teen Services Librarian, Kettering-Moraine Branch Library, to participate in “New! ‘Twee Programming” online course being sponsored by UW-Madison on October 17, 2016 through November 20, 2016. It is further recommended that registration in the amount of \$125.00 each be reimbursed by the Board.

Steve Moser, Teen Services Coordinator, Youth Services, Main Library, Joanna Rocheleau, Children Services Librarian, Electra C. Doren Branch Library, and David Senatore, Teen Services Librarian, Miamisburg Branch Library, to attend “National Conference on Afterschool & Summer Learning” being held in Seattle, WA on October 24, 2016 through October 27, 2016. It is further recommended that registration in the amount of \$525.00 each, airfare in an amount not to exceed \$500.00 each, ground transportation in an amount

not to exceed \$50.00 each, lodging in an amount not to exceed \$850.00 each, and meal in an amount not to exceed \$120.00 each be reimbursed by the Board.

Rachel Gut, Deputy Director, Executive Administration, Main Library, and Jayne Klose, Community Engagement Manger, Executive Administration, Main Library, to attend “The Transformative Power of Community Engagement” being held in Columbus, OH on October 25, 2016. It is further recommended that registration in the amount of \$85.93 each be reimbursed by the Board.

Teresa Gaylard, Children Services Librarian, Northmont Branch Library, to participate in “Best Practices for collection Development” webinar being sponsored by OLC on November 3, 2016. It is further recommend that registration in the amount of \$20.00 be reimbursed by the Board.

Teresa Gaylard, Children Services Librarian, Northmont Branch Library, to participate in “Motivation: Tips and Tricks to stay positive at work” webinar being sponsored by OLC on November 10, 2016. It is further recommended that registration in the amount of \$20.00 be reimbursed by the Board.

David Hess, Fiscal Officer/Treasurer, Finance Office, Main Library, to attend “Ohio Treasurer’s Cleveland CPIM Boot Camp” being held in Cleveland, OH on October 25, 2016 through October 26, 2016. It is further recommended that lodging in an amount not to exceed \$180.00 be reimbursed by the Board.

PERSONNEL ACTIONS

The following personnel actions were approved by the Board:

APPOINTMENTS

Ariya Arnold, Parton Services Assistant, 1/2-time, Grade 05, Northwest Branch Library, effective August 14, 2016 at the rate of \$14.45 per hour.

Kenneth Ballinger, Information Services Assistant, full-time, Grade 08, Adult Services Division, Main Library, effective September 4, 2016 at the rate of \$16.70 per hour.

Rebecca Beatty, Children Services Librarian, full-time, Grade 11, Trotwood Branch Library, effective September 4, 2016 at the rate of \$22.46 per hour.

Janice Bowers, Patron Services Assistant, substitute, Grade Sub05, Madden Hills Branch Library, effective July 24, 2016 at the rate of \$9.79 per hour.

David Hess, Fiscal Officer/Treasurer, full-time, Grade S12, Finance Office, Main Library, effective September 4, 2016 at the rate of \$45.6731 per hour.

Nancy Madden, Branch Library Manager, full-time, Grade S09, Vandalia Branch Library, effective September 18, 2016 at the rate of \$32.6923 per hour.

Jonathon Metcalf, Patron Services Assistant, full-time, Grade 05, New Lebanon Branch Library, effective July 24, 2016 at the rate of \$14.45 per hour.

CHANGE IN HOURS

LaSasha Harris-Lackey, Information Services Assistant, full-time, Grade 08, Trotwood Branch Library, from Information Services Assistant, 3/5-time, Grade 08, Trotwood Branch Library, effective August 7, 2016 at the rate of \$16.70 per hour.

Kristina Richey, Patron Services Assistant, full-time, Grade 05, Trotwood Branch Library, from Patron Services Assistant, 3/5-time, Grade 08, Trotwood Branch Library, effective August 7, 2016 at the rate of \$14.45 per hour.

CHANGE IN LOCATION, CHANGE IN POSITION

Larry Yung, III, Systems Technician, full-time, Grade 08, Information Technology Services, Operations Center, from Information Services Assistant, full-time, Grade 08, Wilmington-Stroop Branch Library, effective July 31, 2016 at the rate of \$16.86 per hour.

LEAVE WITHOUT PAY

Jenna Hoskins, Information Services Assistant, 3/5-time, Grade 08, Northwest Branch Library, effective September 6, 2016 for 24 hours for vacation.

Jill Proudfoot, Information Services Assistant, full-time, Grade 08, Kettering-Moraine Branch Library, effective August 12, 2016 for 8 hours for personal reasons.

Erin Wen, Materials Selection Librarian, full-time, Grade 12, Office of Collection Development, Operations Center, effective September 28, 2016 for 88 hours for personal reasons.

PROMOTION

Jennifer Johnson, Information Services Assistant, full-time, Grade 08, Huber Heights Branch Library, from Patron Services Assistant, full-time, Grade 05, Huber Heights Branch Library, effective August 21, 2016 at the rate of \$19.95 per hour.

Jennifer Spillman, Main Library Manager, full-time, Grade S10, Public Service Administration, Main Library, from Branch Library Manager, full-time, Grade S09 Adult Services Division, Temporary Downtown Branch Library, effective September 11, 2016 at the rate of \$38.4615.

PROMOTION, CHANGE IN LOCATION

Julie Buchanan, Programming Manager, full-time, Grade S07, Public Services Administration, Main Library, from Older Adult Services Librarian, full-time, Grade 12, Outreach Services, effective September 18, 2016 at the rate of \$24.9775 per hour.

REHIRE AS SUBSTITUTE

Dan Reke, Fiscal Officer, substitute, Grade Sub S12, Finance Office, Main Library, effective September 18, 2016 at the rate of \$48.6043 per hour.

Holly Roeder, Patron Services Assistant, substitute, Grade Sub 05, Huber Heights Branch Library, effective November 27, 2016 at the rate of \$11.69 per hour.

RESIGNATION

Barbara Borchers, Patron Services Assistant, substitute, Grade Sub 05, Huber Heights Branch Library, effective September 8, 2016 at the rate of \$9.79 per hour.

Janice Bowers, Patron Services Assistant, substitute, Grade Sub 05, Madden Hills Branch Library, effective September 12, 2016 at the rate of \$9.79 per hour.

Cara Kouse, Branch Library Manager, full-time, Grade S09, Wilmington-Stroop Branch Library, effective September 9, 2016 at the rate of \$31.3740 per hour.

Heather Sandy, Information Services Assistant, substitute, Grade Sub 08, Outreach Services, effective April 2, 2016 at the rate of \$11.32 per hour.

Jillian Sandy, Information Services Librarian, substitute, Grade Sub 11, Outreach Services, effective March 18, 2016 at the rate of \$15.18 per hour.

Celia Washington, Patron Services Assistant, substitute, Grade Sub 05, Madden Hills Branch Library, effective September 9, 2016 at the rate of \$9.79 per hour.

Anne Wisemandle, Information Services Assistant, full-time, Grade 08, Burkhardt Branch Library, effective August 12, 2016 at the rate of \$16.86 per hour.

RETIREMENT

Gregory Estes, Information Services Librarian, full-time, Grade 11, Adult Services Division, Main Library, effective August 31, 2016 after more than 34 years of service.

Scott Hawkins, Patron Services Assistant, full-time, Grade 05, Circulation Division, Main Library, effective September 30, 2016 after more than 31 years of service.

Holly Roeder, Patron Services Assistant, 1/2-time, Grade 05, Kettering-Moraine Branch Library, effective August 31, 2016 after more than 11 years of service.

James Roush, Senior Patron Services Assistant, full-time, Grade 06, Vandalia Branch Library, effective September 30, 2016 after more than 27 years of service.

David Slivken, Assistant Director for Public Services, full-time, Grade S12, Public Services Administration, Main Library, effective October 31, 2016 after more than 19 years of service.

TUITION REIMBURSEMENT

The Board approved reimbursement for the following individuals for the course indicated once it has been successfully completed, and as funds are available, as defined in the Tuition Reimbursement Program Guidelines:

Jenelle Allen, Patron Services Assistant, Belmont Branch Library, for the course "Library Materials and Services to Teens", Kent State University, 3.0 credit hours, at a cost of \$1,551.00, and the course "Reference Sources and Services for Youth" Kent State University, 3.0 credit hours, at a cost of \$1,551.00 for a total of \$3,102.00.

Bill McIntire, Information Services Librarian, Magazines & Special Collections, Main Library, for the course "Management of Libraries and Information Centers", Kent State University, 3.0 credit hours, at a cost of \$1,521.00, the course "Introduction to Digital Preservation" Kent State University, 3.0 credit hours at a cost of \$1,521.00, and the course "Digital Libraries" Kent State University, 3.0 credit hours, at a cost of \$1,521.00 for a total of \$4,560.00.

UTILITIES EASEMENT

The Board approved a Utilities Right of Way and Easement for Dayton Power and Light Company to the new Miamisburg Branch Library (Lot 8037) affecting 150 sq. ft. The proposed easement enables the Library's use of the property.

Ayes: All
Nays: None

ENDORSEMENT OF THE CITY OF DAYTON INCOME TAX BALLOT MEASURE

Tammi Clements, Deputy City Manager of the City of Dayton addressed the Board regarding the Income Tax Ballot Measure on the November 8, 2016 ballot.

On a motion by Ms. Hayde, seconded by Ms. Merz, the following resolution was approved by the Board:

WHEREAS, Dayton Metro Library has a heritage of nearly 170 years of service in the City of Dayton with a record of working collaboratively with the City of Dayton that extends the entirety of its existence; and

WHEREAS, the Dayton Metro Library currently operating eight library branches and employs 255 workers within the city's boundaries; and

WHEREAS, Dayton Metro Library demonstrates its commitment to the City and all 53 neighborhoods by providing services, collections, and outreach to all residents; and

WHEREAS, the Dayton Metro Library is continuing its commitment to the City of Dayton with \$100 million of construction within the city's boundaries as a part of its Libraries for a Smarter Future construction program; and

WHEREAS, the City of Dayton has supported the Dayton Metro Library during cuts in state funding by endorsing library operating and capital ballot initiatives; and

WHEREAS, the City of Dayton has been dealing with its own state cuts of \$40 million and doing the challenging work of implementing process improvements and finding innovative ways to meet needs, while eliminating almost 40% of its workforce; and

WHEREAS, the Dayton City Commission has voted to place a one quarter of one percent earned income tax increase on the November ballot; and

WHEREAS, if successful, this initiative will help close a \$5 million funding gap for the City. It also will pay to maintain fire services, add additional police officers, and triple the amount of road improvements as well as improve parks and better maintain vacant lots; and

WHEREAS, the additional income tax revenue would guarantee high quality pre-school for every four-year-old in the City of Dayton, recognizing that about 80 percent of its children start kindergarten unprepared and which negatively impacts their long term success; and

WHEREAS, the Mayor's City of Learners initiative and the proposed pre-school guarantee are critical to the success of the Dayton Metro Library's mission of ensuring children are prepared for kindergarten, leading to school success and improving quality of life; NOW

BE IT RESOLVED, as while it is always important to carefully review the need for additional taxes, the Board of Library Trustees recognizes the City's needs are critical to providing high quality, reliable services to a thriving and successful City; and

BE IT FURTHER RESOLVED that the Board of Library Trustees also recognizes that high-quality pre-school has been proven to improve reading and school success, and so endorses and supports this initiative to raise these needed funds.

Ayes: All
Nays: None

SPECIAL COLLECTIONS APPRAISAL

Morgan and Eddie Rigaud from Bryson Estates gave a presentation on their findings as they appraised and cataloged the items from the Library's special collection's vault.

COMMENTS FROM THE GENERAL PUBLIC

Joseph Dranschak addressed the Board regarding the Vandalia Branch construction site and the possibility of human remains still being present after the relocation of the Old Vandalia Cemetery.

MONTHLY FINANCIAL REPORT

The Monthly Financial Reports for July and August 2016 were included in the Board folder. Dave Hess, Fiscal Officer, gave an in depth review of the Financials for the benefit of the newer Trustees.

The Executive Director approved the following investments:

On Friday, July 22nd, a Real Estate Tax Advance was received in the amount of \$2,702,928.39 for the current expense levy of which \$2,000.000 was deposited to Star Ohio earning .52% and \$702,928.39 was deposited in general checking for operations. Also, 2,409,467.48 was received for the bond levy. The bond levy funds were deposited in the Library's Huntington Managed Investment Account for future debt service needs.

On Friday, July 29th, a Real Estate Tax Advance was received in the amount of \$473,122.66 for the current expense levy, and \$421,755.10 for the bond levy. All of the funds received for the current expense levy were deposited in the general checking for operations. The bond levy funds were deposited in the Library's Huntington Managed Investment Account for future debt service needs.

On Friday, August 12, 2016 Public Library Funds were received in the amount of \$1,130,321.99. All of these funds were deposited into the general checking account for operations.

On Friday, September 12th, a Real Settlement was received in the amount of \$515,016.80 for the current expense levy and \$459,098.65 for the bond levy. All of the funds received for the current expense levy were deposited into the general checking account for operations. The bond levy funds were deposited into the Library's Huntington Managed Investment Account for future debt service needs.

On Wednesday, September 14, 2016 Public Library Funds were received in the amount of \$1,354,730.47 of which \$500,000 was deposited into the Operating Funds Max Saver account earning .15% and the remaining funds, \$854,730.47 was deposited into the general checking account for operations.

On a motion by Ms. Merz, seconded by Ms. Hayde, the July 2016 and August 2016 Financial Reports were approved by the Board.

Ayes: All
Nays: None

APPROVAL OF TREASURER SURETY BOND

David Hess was appointed Fiscal Officer replacing Dan Reke who resigned in August. Traditionally the Board offices of the Treasurer and Deputy Treasurer are filled by the Fiscal Officer and Executive Director respectively, who serve without compensation in these positions since they are compensated in their regular positions.

On a motion from Mr. Bower, and seconded by Ms. Merz, the Board approved a surety bond for the Treasurer, Dave Hess in the amount of \$25,000.

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR

The President introduced the following resolution as drafted in the agenda, noting the need for a roll call vote:

WHEREAS, The Board of Trustees of the Dayton Metro Library, Montgomery County, Ohio, in accordance with the provisions of law, has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1, 2017; and

WHEREAS, The Budget Commission of Montgomery County, Ohio, has certified its action thereon to this Board, together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore be it

RESOLVED, By the Board of Trustees of the Dayton Metro Library, Montgomery County, Ohio, that the amounts and rates as determined by the Budget Commission in its certifications, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Public Library the rate of each tax necessary to be levied within and without the ten mill limitations as follows:

<u>Fund</u>	<u>Amount To Be Derived From Levies Outside 10 M. Limitation</u>	<u>County Auditor's Estimate of Tax Rate To Be Levied</u>
General Fund	\$11,340,386	1.75
Bond Fund	\$10,109,144	1.56

And be it further RESOLVED, that the Clerk of the Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

On a motion by Ms. Merz, seconded by Ms. Johnson, the Board adopted the resolution.

A roll call vote was taken as follows:

Mr. Bower, Aye
Ms. Hayde, Aye

Ms. Holihan, Aye
Ms. Johnson, Aye
Ms. Merz, Aye
Ms. Vaughn

Ayes: All
Nays: None

EXECUTIVE DIRECTOR'S REPORT

Julie Buchanan, Programming Manager, updated the Board on the success of the iPad Lending Program that was funded by a grant in 2014.

Tish Wilson, Assistant Director for Youth Services, presented the results of the 2016 Summer Challenge. The incentive system was restructured so that kids were being encouraged to not only sign up for Summer Challenge but for each child to read more and hit more milestones over the summer.

LIBRARIES FOR A SMARTER FUTURE UPDATE

Tom Marchesano, Director for Library Construction, updated the Board on the budget to date as well as the current building schedule. Trustees were reminded that the Kettering-Moraine Branch will have its grand opening on Monday, October 17th at 3:30pm.

Jayne Klose, Community Engagement Manager, presented pictures of the construction of the Main Library children's portal.

NEW BUSINESS

There was no new business brought before the Board.

CORRESPONDENCE

The Board acknowledged a letter dated August 8, 2016 from the Executive Director to Starlena Phillips regarding her request for reconsideration of the animated series Adventure Time.

The Board acknowledged a letter dated August 11, 2016 from Joseph Dranschak, expressing his continued concern regarding the Vandalia Branch construction site and the possibly of excavating in a location that was once the site of the Old Vandalia Cemetery.

The Board acknowledged the resolution from the Montgomery County Commissioners appointing Ms. Arlin Vaughn to the Board of Trustees of the Dayton Metro Library effective September 13, 2016 until May 31, 2023.

The Board acknowledged a letter dated September 8, 2016 from the City of Trotwood regarding site visits with the Executive Director and their continued wish to be placed in Segment III of the facilities plan.

The Board acknowledged a letter dated September 15, 2016 from the Executive Director to Joseph Dranschak responding to his continued concern regarding the Vandalia Branch construction site and the possibly of excavating in a location that was once the site of the Old Vandalia Cemetery.

DAYTON METRO LIBRARY RECORDS COMMISSION MEETING

The President explained that as required by 2007 changes to the Ohio Revised Code, Section 149.411 modified Ohio Public Records Law and mandated the creation of the Dayton Metro Library Records Commission. The records commission comprises the Executive Director and all seven Library Trustees.

Among the requirement of the law, is an annual meeting to review the Library's records retention policy, disposal schedules, and consider any special requests for disposal of public records. The annual meeting is scheduled for Wednesday, October 19, 2016 at 4:00 p.m. at the Trotwood Branch Library, 651 E. Main St, Trotwood, OH 45426. The regular meeting of the board will follow immediately after the records commission meeting.

DAYTON METRO LIBRARY BOARD OF TRUSTEES MEETING

The next regular meeting of the Dayton Metro Library Board of Trustees will be Wednesday, October 19, 2016 at 4:00 p.m. at the Trotwood Branch Library.

The next Facilities Meeting will be held Monday, October 10, 2016 at 4:00 p.m. in the Operations Center 3rd Floor Conference Room.

ADJOURNMENT

On a motion by Ms. Hayde, seconded by Ms. Merz, the Board adjourned at 5:55 p.m.

Ayes: All
Nays: None